

125 LANCING DRIVE – UNIT 2  
HAMILTON, ON L8W 2Z9  
TEL: 905 318-1913 FAX: 905 318-1913  
[lgbyluigi@sympatico.ca](mailto:lgbyluigi@sympatico.ca)  
[www.cateringbyluigi.com](http://www.cateringbyluigi.com)



## Terms and Conditions

### Drop off & Pick Up Packages:

- **Placement of Order:** Any order placed by you via phone, email, or in person is an offer to purchase a particular product or service for the stated price (including delivery and other charges) specified at the time you place your order. Orders are based on the minimum number of guests and increments listed on each package. All orders are considered secure at time they are placed.
- **Acceptance of Order:** We reserve the right to accept or reject your offer for any reason, such as unavailability of product or service, an error in the price of the product or service, or an error in your order. As there may be reasons why Catering by Luigi cannot fulfill your order, your contract with us will only come to existence when an acceptance of your order by means of verbal or email order confirmation has been confirmed
- **Order Confirmation:** All orders must be firm 5 days prior to the event. Any orders placed less than 5 days prior to the required date must be firm at the they are placed
- **Pricing:** Prices of products and services and delivery and other charges displayed on Catering by Luigi's website and catering material are current at the time of publication. These prices are subject to change without notice. Delivery charges are based on your geographic location and are not usually displayed. Fee will be determined at time of order execution
- **Payments:** all delivery & pickup orders must be paid in full at time of delivery & pick up by means of certified cheque, bank draft payable to Catering by Luigi or Cash exact change. Catering by Luigi is not set up for any credit or debit card transactions.
- **HST:** The price displayed is subject to HST (13%).
- **Invoices/Receipts:** At the end of the payment process you will be presented with an invoice via email, at the point of pick up or delivery for taxation purposes.
- **Cancellation:** If you need to cancel an order, please contact Catering by Luigi immediately. Orders can be cancelled 48 hours prior to event without any penalties. Otherwise, client to pay in full.  
Rain cancellations will not be accepted unless there had been an organized rain date upon acceptance of the contract.
- **Substitutions:** Catering by Luigi reserves the right to make any substitutions using products of higher value. We do not offer any substitutions to our preset packages.
- **Disposables:** Disposables are included in our preset packages. We do not offer substitutions or credits. Disposable items are available at an additional cost of \$1.50 + HST per person. This includes paper napkins, disposable plates, plastic forks and plastic knives.
- **Delivery:** A delivery fee will apply based on the geographic area of service.
- **Service:** Setup, Service, & cleanup staff are available at an additional cost. Please inquire for more information

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CATERING  
BY  
LUIGI

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### Service packages:

**First Deposit:** On execution of this agreement the first deposit will be based on per person cost times 10 people plus HST. Contract based on minimum guaranteed numbers of guests. We will accept cash or cheque for your first payment. We are not set up for any debit or credit card transactions.

**Second Deposit:** Made 2 weeks prior to your event ~50% of the remaining balance Is payable by cash or certified cheque payable to Catering by Luigi. We are not set up for any debit or credit card transactions.

**Final Payment:** Final total represents 100% of the remaining total cost. This is due the day of the event after the dinner has been served the remainder of your balance in full payable by cash or certified cheque payable to Catering by Luigi. We are not set up for any type of debit or credit card transactions.

**Dinner Head Count:** Catering by Luigi will be taking a head count at the event during dinner to assure your number of guests present corresponds with the final appointment numbers. In the event you have exceeded your final appointment guest count you will be required to pay for each additional guest present the day of your event by cash only. An invoice & receipt with complete breakdown will be emailed for your records.

### TODDLERS

(ages 1 – 4) FREE ~ when the child is eating from guardian's plate.

In the event you require a chair and/or place setting there will be a charge of \$15.99 per setting plus HST.

### KIDS MEAL

(ages 5 – 8) ~ Penne W/ Sauce or with Butter, 4 Chicken Fingers and potatoes. Ice Cream Sandwich Dessert. Price is \$24.99 per person package price, plus HST per Child applied when the minimum guaranteed numbers (100 adult guests) are achieved. French fries are available if there is access to utilize the oven at the service facility at no extra charge for use of oven.

### WORKING STAFF

Persons not sitting with guests at full setting tables ~ will be charged half of the per person package price plus HST per staff is applied when the minimum guaranteed numbers are achieved. In the event your working staff is sitting with guests at full setting tables the full per person package price plus HST applies. (d.j., band members, officiant, minister, photographer, videographer)